



REPORT OF BRANCH MEMBERSHIP

The "parent" club can add, transfer, or drop the club branch members to a new or existing club branch in the Lion Portal. You will NOT need to mail this worksheet to LCI headquarters.

PLEASE PRINT OR TYPE INFORMATION CLEARLY. TRANSACTION CODES AND DROPPED MEMBER REASONS ARE LISTED ON BACK.

☐ New Formed Club Branch				☐ Existing Club Branch			
Date		District		Club Branch Name			
Parent Club Name				Parent Club Number			
Note: Lion Portal or the Club Branch Application/Officer Update form (CB1) can be used to create new club branch and to assign the new club branch officers.							
Transaction Code		First Name		Last Name		Year Of Birth	Gender ☐ Male ☐ Female ☐ Non-Binary ☐ Prefer not to Answer
Address			City/State/Province/Country			Zip/Postal Code	
Telephone Number			Email			* Please include area codes and country codes if outside of the USA	
Is this member a transfer? ☐ Yes ☐ No		If yes, name of former club and member number		Sponsor Name and Club Number			Dropped Reason
Transaction Code		First Name		Last Name		Year Of Birth	Gender ☐ Male ☐ Female ☐ Non-Binary ☐ Prefer not to Answer
Address			City/State/Province/Country			Zip/Postal Code	
Telephone Number			Email			* Please include area codes and country codes if outside of the USA	
Is this member a transfer? ☐ Yes ☐ No		If yes, name of former club and member number		Sponsor Name and Club Number			Dropped Reason
Transaction Code		First Name		Last Name		Year Of Birth	Gender ☐ Male ☐ Female ☐ Non-Binary ☐ Prefer not to Answer
Address			City/State/Province/Country			Zip/Postal Code	
Telephone Number			Email			* Please include area codes and country codes if outside of the USA	
Is this member a transfer? ☐ Yes ☐ No		If yes, name of former club and member number		Sponsor Name and Club Number			Dropped Reason
Transaction Code		First Name		Last Name		Year Of Birth	Gender ☐ Male ☐ Female ☐ Non-Binary ☐ Prefer not to Answer
Address			City/State/Province/Country			Zip/Postal Code	
Telephone Number			Email			* Please include area codes and country codes if outside of the USA	
Is this member a transfer? ☐ Yes ☐ No		If yes, name of former club and member number		Sponsor Name and Club Number			Dropped Reason
Transaction Code		First Name		Last Name		Year Of Birth	Gender ☐ Male ☐ Female ☐ Non-Binary ☐ Prefer not to Answer
Address			City/State/Province/Country			Zip/Postal Code	
Telephone Number			Email			* Please include area codes and country codes if outside of the USA	
Is this member a transfer? ☐ Yes ☐ No		If yes, name of former club and member number		Sponsor Name and Club Number			Dropped Reason
Transaction Code		First Name		Last Name		Year Of Birth	Gender ☐ Male ☐ Female ☐ Non-Binary ☐ Prefer not to Answer
Address			City/State/Province/Country			Zip/Postal Code	
Telephone Number			Email			* Please include area codes and country codes if outside of the USA	
Is this member a transfer? ☐ Yes ☐ No		If yes, name of former club and member number		Sponsor Name and Club Number			Dropped Reason
Signature of Parent Club President or Secretary		Date					

TRANSACTION CODES		
A – Add A New Member	B – Add Returning Member (If removed more than 12 months ago, then enter as new.)	C – Add Transfer Member (If removed more than 12 months ago, then enter as new.)
D – Drop Member	E – Change of address, telephone number or email	F – Change of Name (Specify the old name in parentheses.)

DROPPED MEMBER REASONS		
1. Resigned in Good Standing	2. Non-Payment of Dues	3. Non-Attendance
4. Non-Attendance and Non-Payment of Dues	5. Transferred in Good Standing	6. Moved
7. Deceased	8. Other (Please Specify):	